

Cabinet Member for Education and Skills

3rd February, 2020

Name of Cabinet Member:

Cabinet Member for Education and Skills – Councillor K Maton

Director Approving Submission of the report:

Deputy Chief Executive (Place)

Title:

Outstanding Issues Report

Is this a key decision? No

Executive Summary:

In May 2004 the City Council adopted an Outstanding Minutes System, linked to the Forward Plan, to ensure that follow up reports can be monitored and reported to Members. The attached appendix sets out a table detailing the issues on which further reports have been requested by the Cabinet Member for Education and Skills so he is aware of them and can monitor progress.

Recommendations:

Cabinet Member for Education and Skills is requested to consider the list of outstanding issues and to ask the Member of the Management Board or appropriate officer to explain the current position on those which should have been discharged at this meeting or an earlier meeting.

List of Appendices included:

Table of Outstanding Issues.

Other useful background papers:

None

Has it or will it be considered by Scrutiny?

No

Has it, or will it be considered by any other Council Committee, Advisory Panel or other body?

No

Will this report go to Council?

No

Report author(s):

Name and job title:

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Directorate:

Place Directorate

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Enquiries should be directed to the above person.

Contributor/approver name	Title	Directorate or organisation	Date doc sent out	Date response received or approved
Contributors:				
Names of approvers: (officers and Members)				

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APPENDIX

	Subject	Date for Consideration	Directorate/ Responsible Officer	Proposed Date/Amendment to Date for Consideration	Reason for Request to Delay Submission of Report
1	<i>Library Service Budget Reductions - a review be undertaken 3 months after implementation of the proposals and that a report on the outcomes of the review be submitted to a future meeting of Cabinet Member for Education and Skills (minute 14/18 refers)</i>	<i>3 months after implementation of the proposals</i>	<i>Peter Barnett/ Kirston Nelson- Director of Education and Skills</i>		

* Identifies items where a report is on the agenda for the meeting